

Contra Costa County IHSS Public Authority

Advisory Committee Meeting

~January 19, 2021 1:00 to 3:00 pm~



MS Teams Meeting

500 Ellinwood Way - Pleasant Hill, CA 94523

CONFERENCE CALL NUMBER FOR MEETINGS
(925) 957-7730 AFTER DIAL TONE PRESS
CODE PROMPTLY 03064630

PLEASE CONTACT BEATRIZ IF YOU ARE UNABLE TO MAKE
THIS MEETING WITHIN 24 HOURS OF MEETING
- OR IF YOU ARE RUNNING LATE DUE TO QUORUM NEEDS
- THANK YOU!

Agenda

Meeting Canceled No Quorum

- I. Roll Call & Introductions
- II. Public Comment Period (3 minutes per speaker)
- III. Individual Member Reports & Announcements
- IV. Approval of November 17, 2020 Meeting Summary – **Action Item***
- V. Reports
 - A. Fraud/Quality Assurance/IHSS Program Report
 - B. Staff Report
 - C. Chair Report
 - D. Advisory Committee Expenditure Report
 - E. Health, Safety & Education Sub-Committee Report
- ~**BREAK**~
 - F. Rapid Response Sub-Committee Report
 - G. Nominating Sub-Committee Report
 - H. Advocacy Sub-Committee Report
 - I. California IHSS Consumer Alliance (CICA) Report
 - J. Independent Living Resource Report
 - K. SEIU 2015 report
- VI. Unfinished Business
 - A. Composition of Sub-Committees – **Action Item***
- VII. New Business
 - A. None
- VIII. Other – agenda items for next meeting on **February 16, 2021**
- IX. Meeting Adjourned

The Contra Costa County IHSS Public Authority Advisory Committee and its committees will provide reasonable accommodations for persons with disabilities planning to participate in the above noticed meeting if they call **Beatriz Salgado** at least 48 hours before the meeting at (925) 363-6670

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the IHSS Public Authority Advisory Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Ste. 110, Pleasant Hill during normal business hours

Contra Costa County IHSS Public Authority

Advisory Committee Meeting

~February 16, 2021 1:00 to 2:30 pm~

MS Teams Meeting

Join on your computer or mobile app [Click here to join the meeting](#)

Or call in (audio only) [+1 925-338-0492](tel:+19253380492), [888895928#](tel:+19253380492)

PLEASE CONTACT MONIQUE IF YOU ARE UNABLE TO MAKE THIS MEETING WITHIN 24 HOURS OF MEETING
- OR IF YOU ARE RUNNING LATE DUE TO QUORUM NEEDS

- THANK YOU!

Agenda

- I. Roll Call & Introductions
- II. Public Comment Period (3 minutes per speaker)
- III. Individual Member Reports & Announcements
- IV. Approval of November 17, 2020 Meeting Summary - **Action Item***
- V. Reports
 - A. Fraud/Quality Assurance/IHSS Program Report
 - B. Staff Report
 - C. Chair Report
 - D. Advisory Committee Expenditure Report
 - E. Health, Safety & Education Sub-Committee Report
- ~**BREAK**~
 - F. Rapid Response Sub-Committee Report
 - G. Nominating Sub-Committee Report
 - H. Advocacy Sub-Committee Report
 - I. California IHSS Consumer Alliance (CICA) Report
 - J. Independent Living Resource Report
 - K. SEIU 2015 report
- VI. Unfinished Business
 - None
- VII. New Business
- VIII. Other - agenda items for next meeting on **March 16, 2021**
- IX. Meeting Adjourned

The Contra Costa County IHSS Public Authority Advisory Committee and its committees will provide reasonable accommodations for persons with disabilities planning to participate in the above-noticed meeting if they call **Monique Rodriguez** at least 48 hours before the meeting at (925) 363-6670

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the IHSS Public Authority Advisory Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Ste. 110, Pleasant Hill during normal business hours.

**Contra Costa County In-Home Supportive Services
Advisory Committee Meeting (Via MS Teams)
February 16, 2021 Meeting Summary**

Present: Mustafa Alsalihi, Sydney Anderson, Wilson Cheng, Joe Juarez, John Roe, and Wendell Snyder.

Absent: David Boots, and Michelle Hernandez

Staff: Elizabeth Dondi, and Beatriz Salgado

Guests: None

Roll Call and Introductions:

John Roe, Chair of the AC Committee called the meeting to order at 1:08pm. Roll call was called and the sign-in sheet was completed. A quorum was established.

Public Comment Period:

None

Individual Member Reports & Announcements

Sydney reported that some of the residents at her place have been receiving calls from people who are pretending to be Medicare representatives. They have been asking for their old Medicare number, which it is their social security number. Sydney advised residents not to provide any information to these scammers.

October 20, 2020 Meeting Summary

Wilson Cheng moved, Mustafa Alsalihi seconded, to approve the October 20, 2020 meeting summary with corrections. The motion carried; see votes below:

		Yes	No	Absent	Abstain
1	Mustafa Alsalihi	X			
2	Sydney Anderson	X			
3	David Boots			X	
4	Wilson Cheng	X			
6	Michelle Hernandez			X (Late)	
7	Joe Juarez	X			
8	John Roe	X			
9	Wendell Snyder	X			

REPORTS

Fraud/Quality Assurance Report:

No report was available at this time

Staff Reports:

ESP Registration

Elizabeth informed the AC members that PA continues to provide ESP/EVV registration assistance to both consumers and providers. According to the most recent numbers from the State, Contra Costa County has a total population of 22,237 active consumers and providers. As of November 16, 2020, 20,232 of the 22,237 Contra Costa County population have enrolled in ESP or TTS, which is 91%. Consumer registration rate is 86.5% in Contra Costa County – the State consumer average registration rate is 96.7%. Provider registration rate for Contra Costa County is 96% - the State provider average registration rate is 98.5%.

Provider Enrollment

Beginning April 2020, PA has been providing orientations online, including Union presentation because of the Pandemic. We have provided orientation to 1720 providers to date.

Staff

The Registry is short of three employees – The Program Manager who is on LOA, a Bilingual Registry Specialist who resigned and moved out of state and a clerk who is on medical leave. We got approval to hire a permanent Bilingual Registry Specialist and we are working to fill the position.

Elizabeth informed AC Members that our main database was shut us down due to none payment of services from July 2020 to October 2020. There have been delays in processing vendor contracts in the EHSD Department, which caused delays in paying vendors. Our database vendor was among those affect, therefore, the Vendor while not wanting to take an adverse act against PA, was eventually force to shut us down. We are working with EHSD Department to resolve this issue.

Legislative Bills

There were no bills that CAPA was following.

Chair Report:

John Roe informed AC members that the November 2020 meeting would be his last one because as previously indicated he was resigning from AC. He thanked Elizabeth, PA staff and the AC members for the opportunity of serving as a Chair for two years and the experience of being part of the IHSS Public Authority AC.

Advisory Committee Expenditure Report:

There were no expenditures to report since members had not met in FY20-21.

Nominating Committee Report:

Joe Juarez reported that the Nominating subcommittee met earlier before the Advisory Committee meeting and the following members were nominated as chair and vice chair for the year 2021.

Chair: John Roe

Vice-Chair: Wilson Cheng

Joe also mentioned that due to John's resignation announcement the IHSS PA Advisory Committee members will have to nominate new candidates for the Chair seat.

Health, Safety & Education Committee Report:

No report as no meeting was held. No meeting is scheduled.

Rapid Response Committee Report:

No report as no meeting was held. No meeting is scheduled.

Advocacy Committee Report:

No report as no meeting was held. No meeting is scheduled.

California In-Home Supportive Services Consumer Alliance (CICA) Report:

None

Independent Living Resource (ILR) Report:

John Roe reported that ILR had just completed the audit for the current year; the results will be share with the Board members in the next meeting. John also mentioned that ILR decided to cancel the fund raising event due to the current public health order regarding COVID-19. John also reported that ILR got some

money to help with COVID-19 related issues and this money was assigned to re-instating staff back to the office and other pandemic related needs. Finally, John reported that ILR was able to donate 89 back-up batteries for the CPAP machines and other medical equipment.

SEIU 2015 Report:

None.

Unfinished Business:

None

New Business:

Mustafa nominated himself for the Chair Seat and nominated Wilson for Vice-chair. The motion carried as follows:

		Yes	No	Absent	Abstain
1	Mustafa Alsalihi	X			
2	Sydney Anderson	X			
3	David Boots			X	
4	Wilson Cheng	X			
6	Michelle Hernandez	X			
7	Joe Juarez	X			
8	John Roe	X			
9	Wendell Snyder	X			

The appointment of Sub-committees will take place in the January meeting

Other – agenda items for next meeting

Appointment of Sub-committees

Next meeting: January 19, 2021.

John adjourned the meeting at 2:48 pm.

1:00 PM – 3:00 PM, 500 Ellinwood Way, Pleasant Hill

John Roe, Chair

The Contra Costa County In-Home Supportive Services Advisory Committee is appointed by the Board of Supervisors to provide ongoing advice and recommendations regarding in home supportive services to the Public Authority. Any comments or recommendations made by the Committee or its members do not represent the official position of the County or any of the County's officers.

Contra Costa County IHSS Public Authority

Advisory Committee Meeting

~March 16, 2021 1:00 to 2:30 pm~

MS Teams Meeting

Join on your computer or mobile app [Click here to join the meeting](#)

Or call in (audio only) [+1 925-338-0492 ,888895928#](#)

PLEASE CONTACT MONIQUE IF YOU ARE UNABLE TO MAKE THIS MEETING WITHIN 24 HOURS OF MEETING
- OR IF YOU ARE RUNNING LATE DUE TO QUORUM NEEDS

- THANK YOU!

Agenda

- I. Roll Call & Introductions
- II. Public Comment Period (3 minutes per speaker)
- III. Individual Member Reports & Announcements
- IV. Approval of November 17, 2020 Meeting Summary - **Action Item***
- V. Reports
 - A. Fraud/Quality Assurance/IHSS Program Report
 - B. Staff Report
 - C. Chair Report
 - D. Advisory Committee Expenditure Report
 - E. Health, Safety & Education Sub-Committee Report
- ~BREAK~**
 - F. Rapid Response Sub-Committee Report
 - G. Nominating Sub-Committee Report
 - H. Advocacy Sub-Committee Report
 - I. California IHSS Consumer Alliance (CICA) Report
 - J. Independent Living Resource Report
 - K. SEIU 2015 report
- VI. Unfinished Business
 - None
- VII. New Business
- VIII. Other - agenda items for next meeting on **April 20, 2021**
- IX. Meeting Adjourned

The Contra Costa County IHSS Public Authority Advisory Committee and its committees will provide reasonable accommodations for persons with disabilities planning to participate in the above-noticed meeting if they call **Monique Rodriguez** at least 48 hours before the meeting at (925) 363-6670

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the IHSS Public Authority Advisory Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Ste. 110, Pleasant Hill during normal business hours.

**Contra Costa County In-Home Supportive Services
Advisory Committee Meeting (Via MS Teams)
March 16, 2021 Meeting Summary**

Present: Mustafa Alsalihi, Sydney Anderson, Wilson Cheng, Joe Juarez, Michelle Hernandez and Wendell Snyder.

Absent: None

Staff: Elizabeth Dondi and Monique Rodriguez

Guests: None

Roll Call and Introductions:

Mustafa Alsalihi, Chair of the AC Committee called the meeting to order at 1:24 pm. Roll call was called and the sign-in sheet was completed. A quorum was established.

Public Comment Period:

None

Individual Member Reports & Announcements

Sydney reported that as of 03/10/2021, Stoneman Village had received the Second Vaccination and their first outing would be March 20, 2021

March 16, 2020 Meeting Summary

Wilson Cheng moved, Michelle Hernandez seconded, to approve the February 16, 2021 meeting summary with corrections. The motion carried; see votes below:

		Yes	No	Absent	Abstain
1	Mustafa Alsalihi	X			
2	Sydney Anderson	X			
4	Wilson Cheng	X			
6	Michelle Hernandez	X			
7	Joe Juarez	X			
9	Wendell Snyder	X			

REPORTS

Fraud/Quality Assurance Report:

No report was available at this time. Elizabeth is waiting for follow regarding Q/A' representative and will they be attending meetings.

Staff Reports:

ESP - Registration

We continue to provide ESP/EVV registration assistance to both consumers and providers. According to numbers from the State Contra Costa County has a total population of 22,521 active consumers and providers. As of March 15 2020, 21,251 of the total 22,521 Contra Costa County population have enrolled in ESP or TTS, which is 94.36%. Consumer registration rate is 91.33% in Contra Costa County – the State consumer average registration rate is 98.5%. Provider registration rate for Contra Costa County is 97.80% - the State provider average registration rate is 99.41%.

COVID-19 Consumer Vaccination

Beginning Monday March 15, 2020 CDSS begun sending out notices to IHSS and WPCS recipients ages 16-64 years old informing them of their eligibility for COVID vaccine. The state will pay IHSS providers up to 4 hours (2 hours per vaccine appointment) for accompanying IHSS consumers to receive their COVID vaccines. There is a new form for recipients to claim the time for payment to their provider.

Advisory Committee Membership

We have five vacant seats on the Advisory Committee as follows:

- Consumer 60 or Older Seat 2
- Consumer 60 or Older Seat 1
- Consumer Any Age Seat 4
- District 5
- District 2

While we have advertised for these seats on our website, it is very important that AC members work with Staff to fill these seats. Please forward names of individuals whom you know would be interested to serve on the Committee, with their permission and we will be happy to follow up with them. I am asking all of you to engage in this effort so that we can fill these seats and have a full committee.

Provider Enrollment

Beginning April 2020, PA has been providing orientations online, including Union presentation because of the Pandemic. We have provided orientation to 2500 providers to date.

Staff

Beatriz promoted to the Bilingual Registry Specialist position and Monique promoted to the Secretary/Office Manager position, which left vacant a Clerical position. Due to Public Health Order, we will recruit for this position as soon as it is safe to do so. We still have one clerk who is on medical leave.

Legislative Bills

AB 339 (Lee) – Brown Act: Translations & Remote Access

Existing law requires all meetings, as defined, of a house of the Legislature or a committee thereof to be open and public, and requires all persons to be permitted to attend the meetings, except as specified.

This bill would require all meetings, including gatherings using teleconference technology, to include an opportunity for all persons to attend via a call-in option or an internet-based service option that provides closed captioning services and requires both a call-in and an internet-based service option to be provided to the public. The bill would require all meetings to provide the public with an opportunity to comment on proposed legislation, as provided, and requires translation services to be provided for the 10 most-spoken languages, other than English, in California, and would require those persons commenting in a language other than English to have double the amount of time as those giving a comment in English, if time restrictions on public comment are utilized, except as specified. The bill would require instructions on how to attend the meeting to be posted at the time notice of the meeting is publicized, as specified.

AB 580 (Rodriguez) – Local Emergency Planning: Vulnerable populations

Existing law, the California Emergency Services Act, establishes, within the office of the Governor, the Office of Emergency Services (OES) under the supervision of the Director of Emergency Services. Existing law makes OES responsible for addressing natural, technological, or manmade disasters and emergencies, including activities necessary to prevent, respond to, recover from, and mitigate the effects of emergencies and disasters to people and property.

Existing law requires OES to establish a standardized emergency management system for use by all emergency response agencies. Existing law requires the director to appoint representatives of the disabled community to serve on pertinent committees related to that system, and to ensure that the needs of the disabled community are met within that system by ensuring certain committee recommendations include the needs of people with disabilities. Existing law requires those representatives to be from groups of persons who are blind or visually impaired persons with sensory or cognitive disabilities, and persons with physical disabilities.

This bill instead would require the director to appoint representatives of the access and functional needs population to serve on those committees and to ensure the needs of that population are met within that system. The bill would require those representatives to include persons not within the above-described groups of people with disabilities but who are part of the access and functional needs population.

AB 703 (Rubio) – Brown Act/Teleconferences

Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act contains specified provisions regarding the timelines for posting an agenda and providing for the ability of the public to observe and provide comment. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each

teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined.

This bill would remove the requirements of the act particular to teleconferencing and allow for teleconferencing subject to existing provisions regarding the posting of notice of an agenda and the ability of the public to observe the meeting and provide public comment. The bill would require that, in each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the local agency also give notice of the means by which members of the public may observe the meeting and offer public comment and that the legislative body have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act, as provided.

AB 995 (Gonzales) – IHSS Providers: Paid Sick Leave

Existing law establishes that providers of in-home supportive services accrue sick leave in accordance with a schedule that is based on the timeline for state minimum wage increases, up to a maximum of 24 hours or 3 days when the minimum wage reaches \$15 per hour.

This bill would amend the schedule for in-home supportive services providers to increase the sick leave accrual maximum to 40 hours or 5 days in each year of employment, beginning January 1, 2026.

Chair Report:

Nothing to report

Advisory Committee Expenditure Report:

There were no expenditures to report since members had not met since November 2020.

Nominating Committee Report:

No report as no meeting was held. No meeting is scheduled.

Chair: Mustafa Alsalihi

Vice-Chair: Wilson Cheng

Health, Safety & Education Committee Report:

No report as no meeting was held. No meeting is scheduled.

Rapid Response Committee Report:

No report as no meeting was held. No meeting is scheduled.

Advocacy Committee Report:

No report as no meeting was held. No meeting is scheduled.

California In-Home Supportive Services Consumer Alliance (CICA) Report:

No report as no meeting was held. Elizabeth suggested making a schedule and sign-up sheet that our office can assist with so that AC members can begin attending the meetings and reporting to the committee.

Independent Living Resource (ILR) Report:

Wilson reported that ILR had just completed the audit for the current year and the Audit went well. Nothing else to report at this time

SEIU 2015 Report:

None. Still fighting for \$15.00 minimum wage. Elizabeth informed Mustafa that as of January 1, 2021 the wages for Contra Costa County went up to \$15.00 an hour.

Unfinished Business:

None

New Business:

None

Other – agenda items for next meeting

Next meeting: April 20, 2021

Mustafa Alsalihy adjourned the meeting at 2:22 pm.

1:00 PM – 3:00 PM, 500 Ellinwood Way, Pleasant Hill

Mustafa Alsalihi, Chair

The Contra Costa County In-Home Supportive Services Advisory Committee is appointed by the Board of Supervisors to provide ongoing advice and recommendations regarding in home supportive services to the Public Authority. Any comments or recommendations made by the Committee or its members do not represent the official position of the County or any of the County's officers.

Contra Costa County IHSS Public Authority

Advisory Committee Meeting

~April 20, 2021 1:00 to 2:30 pm~

MS Teams Meeting

**PLEASE CONTACT MONIQUE IF YOU ARE UNABLE TO MAKE THIS MEETING WITHIN 24 HOURS OF MEETING
– OR IF YOU ARE RUNNING LATE DUE TO QUORUM NEEDS**

– THANK YOU!

Agenda

Meeting Canceled No Quorum

- I. Roll Call & Introductions
- II. Public Comment Period (3 minutes per speaker)
- III. Individual Member Reports & Announcements
- IV. Reports
 - A. Fraud/Quality Assurance/IHSS Program Report
 - B. Staff Report
 - C. Chair Report
 - D. Advisory Committee Expenditure Report
 - E. Health, Safety & Education Sub-Committee Report

~BREAK~

- F. Rapid Response Sub-Committee Report
- G. Nominating Sub-Committee Report
- H. Advocacy Sub-Committee Report
- I. California IHSS Consumer Alliance (CICA) Report
- J. Independent Living Resource Report
- K. SEIU Report
- V. Unfinished Business
- VI. New Business
- VII. Other – agenda items for next meeting on **May 18, 2021**
- VIII. Meeting Adjourned

The Contra Costa County IHSS Public Authority Advisory Committee and its committees will provide reasonable accommodations for persons with disabilities planning to participate in the above-noticed meeting if they call **Monique Rodriguez** at least 48 hours before the meeting at (925) 363-6670

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the IHSS Public Authority Advisory Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Ste. 110, Pleasant Hill during normal business hours.

Contra Costa County IHSS Public Authority

Advisory Committee Meeting

~May 18, 2021 1:00 to 2:30 pm~

MS Teams Meeting

PLEASE CONTACT MONIQUE IF YOU ARE UNABLE TO MAKE THIS MEETING WITHIN 24 HOURS OF MEETING
- OR IF YOU ARE RUNNING LATE DUE TO QUORUM NEEDS

- THANK YOU!

Agenda

Meeting Canceled No Quorum

- I. Roll Call & Introductions
- II. Public Comment Period (3 minutes per speaker)
- III. Individual Member Reports & Announcements
- IV. Reports
 - A. Fraud/Quality Assurance/IHSS Program Report
 - B. Staff Report
 - C. Chair Report
 - D. Advisory Committee Expenditure Report
 - E. Health, Safety & Education Sub-Committee Report
- ~BREAK~
 - F. Rapid Response Sub-Committee Report
 - G. Nominating Sub-Committee Report
 - H. Advocacy Sub-Committee Report
 - I. California IHSS Consumer Alliance (CICA) Report
 - J. Independent Living Resource Report
 - K. SEIU Report
- V. Unfinished Business
- VI. New Business
- VII. Other – agenda items for next meeting on **June 15, 2021**
- VIII. Meeting Adjourned

The Contra Costa County IHSS Public Authority Advisory Committee and its committees will provide reasonable accommodations for persons with disabilities planning to participate in the above-noticed meeting if they call **Monique Rodriguez** at least 48 hours before the meeting at (925) 363-6670

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the IHSS Public Authority Advisory Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Ste. 110, Pleasant Hill during normal business hours.

Contra Costa County IHSS Public Authority

Advisory Committee Meeting

~June 15, 2021 1:00 to 2:30 pm~

MS Teams Meeting

PLEASE CONTACT MONIQUE IF YOU ARE UNABLE TO MAKE THIS MEETING WITHIN 24 HOURS OF MEETING
- OR IF YOU ARE RUNNING LATE DUE TO QUORUM NEEDS

- THANK YOU!

Agenda

- I. Roll Call & Introductions
- II. Public Comment Period (3 minutes per speaker)
- III. Individual Member Reports & Announcements
- IV. Meeting Summary for March 16, 2021
- V. Reports
 - A. Fraud/Quality Assurance/IHSS Program Report
 - B. Staff Report
 - C. Chair Report
 - D. Advisory Committee Expenditure Report
 - E. Health, Safety & Education Sub-Committee Report

~BREAK~

- F. Rapid Response Sub-Committee Report
- G. Nominating Sub-Committee Report
- H. Advocacy Sub-Committee Report
- I. California IHSS Consumer Alliance (CICA) Report
- J. Independent Living Resource Report
- K. SEIU Report
- VI. Unfinished Business
- VII. New Business
- VIII. Other – agenda items for next meeting on **July 20, 2021**
- IX. Meeting Adjourned

The Contra Costa County IHSS Public Authority Advisory Committee and its committees will provide reasonable accommodations for persons with disabilities planning to participate in the above-noticed meeting if they call **Monique Rodriguez** at least 48 hours before the meeting at **(925) 363-6670**

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the IHSS Public Authority Advisory Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Ste. 110, Pleasant Hill during normal business hours.

**Contra Costa County In-Home Supportive Services
Advisory Committee Meeting (Via MS Teams)
June 15, 2021 Meeting Summary**

Present: Mustafa Alsaliyh, Sydney Anderson, Wilson Cheng, Joe Juarez, Michelle Hernandez and Wendell Snyder.

Absent: None

Staff: Elizabeth Dondi and Monique Rodriguez

Guests: None

Roll Call and Introductions:

Mustafa Alsaliyh, Chair of the AC Committee called the meeting to order at 1:11pm. Roll call was complete and a quorum was established.

Public Comment Period:

None

Individual Member Reports & Announcements

None

March 16, 2021 - Meeting Summary

Wilson Cheng moved and Sydney Anderson Seconded, to approve March 16, 2021 Meeting Summary with corrections. The motion carried; see votes below:

		Yes	No	Absent	Abstain
1	Mustafa Alsaliyh	X			
2	Sydney Anderson	X			
4	Wilson Cheng	X			
6	Michelle Hernandez	X			
7	Joe Juarez	X			
9	Wendell Snyder	X			

REPORTS

Fraud/Quality Assurance Report:

Elizabeth will be following up with the Supervisor for Quality Assurance Unit regarding a representative to attend the Advisory Committee Meetings to provide updates.

Staff Report

Master Plan on Aging

Elizabeth talked about some information sent to the AC members regarding the Master Plan on Aging. Elizabeth encouraged the AC members to be involved and engaged in the meetings and other activities and get informed about this plan, which affects the communities that the members represent on the AC Committee.

EVV/ESP

The last and final notice went out to all non-enrolled providers, giving them a deadline of June 15, 2021 to register for Electronic Timesheets. After June 15, 2021, all providers who have not registered for Electronic Timesheets will automatically be enrolled into the Telephonic Timesheet.

Brown Act Legislation

AB 339 (Low) would provide the option for local agencies to hold virtual meetings and requires local agencies to continue to provide virtual access for the public, even if the entire board attends in-person. The legislation would mandate virtual public access by calling in and by Internet, and require that local governments provide closed captioning for virtual participants. The instructions for virtual participation would have to be posted with the agenda. Local governments would also have to provide a place for the public to go to provide in-person comments — even in states of emergency. In addition, AB 339 would add new provisions to the Brown Act requiring public agencies to provide live translation services during all meetings, including real-time translators during all meetings and a translation of all agendas and meeting instructions into all languages spoken by 5 percent or more of the jurisdiction's population.

CAPA Position: Oppose

AB 361 (Rivas) would codify the authority of local agencies to meet remotely during a declared state of emergency or a declared local emergency as authorized within executive orders issued for the COVID pandemic. This means that if a specified state or local agency declares an emergency, they would be allowed to meet via a videoconferencing platform and/or phone without waiting for an Executive Order from the Governor to specifically authorize it. The public would be able to participate through such online and telephonic platforms, too.

CAPA Position: Support

AB 703 (Rubio) would eliminate the previously existing concept of “teleconference locations”; would revise existing law to ensure minimum standards for public participation; and would revise notice requirements to allow for greater public participation in teleconference meetings of local agencies. The bill does not require teleconferencing, but modernizes existing law to ensure greater public participation in meetings of the legislative bodies of local agencies that choose to utilize teleconferencing. AB 703 also expresses legislative intent to improve and enhance public access to local agency meetings, consistent with the digital age, by allowing broader access through teleconferencing options consistent with the Governors Executive Order N-29-20, permitting expanded use of teleconferencing during the COVID-19 pandemic.

CAPA Position: Support

Advisory Committee Membership

We have five vacant seats on the Advisory Committee as follows:

- Consumer 60 or Older Seat 2
- Consumer 60 or Older Seat 1
- Consumer Any Age Seat 4
- District 5
- District 2

Elizabeth said that while we have advertised for these seats on our website, it is very important that AC members work with Staff to fill these seats. Elizabeth asked the members to please forward names of individuals whom might be interested to serve on the Committee, with their permission and we will be happy to follow up.

PA Office Re-Opening to Public

Public Authority is waiting on the EHSD Department to advise us when we are going to open the office to the public, but it can be any day.

Provider Enrollment Flexibilities

Flexibilities provided by the State regarding provider enrollment will end in September 2021. The State will be providing a list of providers enrolled with the flexibilities to counties, so that counties can reach out to the providers to complete the usual requirements. Fortunately, our county continued to follow our normal process of enrolling providers except the in person orientation, which we moved to be completed online. Contra Costa County, therefore, will have minimal to none numbers of providers who have not completed all the mandate requirements.

Sydney wanted to know how the Registry was doing with the flexibilities. Elizabeth said the results are not encouraging. She said that staff are still struggling to build the registry. The Pandemic has put a heavy burden on the Registry system. There are a multiple reasons as to why provider numbers on the Registry are low which include pay rate and the fear associated with the COVID disease.

ESP - Registration

We continue to provide ESP/EVV registration assistance to both consumers and providers. According to numbers from the State Contra Costa County has a total population of 22,942 active consumers and providers. As of June 15 2021, 22,928 of the total 22,942 Contra Costa County population have enrolled in ESP or TTS, which is 99.28%. Consumer registration rate is 99.98% in Contra Costa County – the State consumer average registration rate is 98.02%. Provider registration rate for Contra Costa County is 99.90% - the State provider average registration rate is 99.57%.

Chair Report

Mustafa reported that he would like a more simplified way of sending the MS Teams link and documents to members. Mustafa requested that all information be put into one email and then have a reminder email sent the day before the meeting.

Mustafa addressed attendance issues and the importance of everyone confirming and attending. He requested that the members work on responding quicker to the PA staff so that the PA staff is not chasing the members down for attendance confirmation. Mustafa suggested that the members place it on their calendars.

Advisory Committee Expenditure Report:

Please see attached Expense Report

Nominating Committee Report:

Nothing to Report

Chair: Mustafa Alsalihi

Vice-Chair: Wilson Cheng

Health, Safety & Education Committee Report:

Nothing to Report

Rapid Response Committee Report:

Nothing to Report.

Advocacy Committee Report:

Nothing to Report

California In-Home Supportive Services Consumer Alliance (CICA) Report:

No report as no meeting held. Elizabeth suggested making a schedule and sign-up sheet to ensure representation at the CICA meetings and reporting to the AC Committee.

Independent Living Resource (ILR) Report:

Wilson reported that ILR had just completed the audit for the current year and the Audit went well.

SEIU 2015 Report:

Nothing to Report

Unfinished Business:

None

New Business:

None

Other – agenda items for next meeting

None

Next meeting: July 20, 2021

Mustafa Alsaliyh adjourned the meeting at 2:26 pm.

Mustafa Alsaliyh, Chair

The Contra Costa County In-Home Supportive Services Advisory Committee is appointed by the Board of Supervisors to provide ongoing advice and recommendations regarding in home supportive services to the Public Authority. Any comments or recommendations made by the Committee or its members do not represent the official position of the County or any of the County's officers.

Contra Costa County IHSS Public Authority

Advisory Committee Meeting

~July 20, 2021 1:00 to 2:30 pm~

MS Teams Meeting

**PLEASE CONTACT MONIQUE IF YOU ARE UNABLE TO MAKE THIS MEETING WITHIN 24 HOURS OF MEETING
- OR IF YOU ARE RUNNING LATE DUE TO QUORUM NEEDS**

- THANK YOU!

Agenda

Meeting Canceled No Quorum

- I. Roll Call & Introductions
- II. Public Comment Period (3 minutes per speaker)
- III. Individual Member Reports & Announcements
- IV. Meeting Summary for June 15, 2021
- V. Reports
 - A. Fraud/Quality Assurance/IHSS Program Report
 - B. Staff Report
 - C. ESP Registration
 - D. Chair Report
 - E. Advisory Committee Expenditure Report
 - F. Nominating Sub-Committee Report
 - G. Health, Safety & Education Sub-Committee Report

~BREAK~

- H. Rapid Response Sub-Committee Report
- I. Advocacy Sub-Committee Report
- J. California IHSS Consumer Alliance (CICA) Report
- K. Independent Living Resource Report
- L. SEIU Report
- VI. Unfinished Business
- VII. New Business
- VIII. Other – agenda items for next meeting on **September 14, 2021**
- IX. Meeting Adjourned

The Contra Costa County IHSS Public Authority Advisory Committee and its committees will provide reasonable accommodations for persons with disabilities planning to participate in the above-noticed meeting if they call **Monique Rodriguez** at least 48 hours before the meeting at **(925) 363-6670**

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the IHSS Public Authority Advisory Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Ste. 110, Pleasant Hill during normal business hours.

